Job Description November 2023



# Senior Policy Officer, Brussels Job description

## Job purpose

Pesticide Action Network (PAN) Europe is a Brussels-based environment and health NGO with a diverse, multidisciplinary and multilingual team.

The steady growth of the organisation requires hiring motivated and skilled personnel. To that end, we are now looking for a Senior Policy Officer who will be focused on advocacy work at the EU and also at international level. The position will support PAN Europe's international policy work, as well as work quite autonomously on a series of EU-related files. For this role you will need to have an expertise in EU law-making and experience representing civil society organisations at policy and global venues, and collaborating with international coalition partners.

#### Main tasks

- Advocating towards a ban on the exports of EU-banned pesticides;
- Developing a strategy for PAN Europe's international work;
- Contributing to PAN Europe's work to banning hazardous pesticides in the EU;
- Writing high-quality, accurate, compelling communications (blog posts, press releases, briefings, position papers...);
- Identifying strategic opportunities for PAN Europe to develop advocacy responses and influence public conversations;
- Publicly representing PAN Europe's positions to policy makers, European and international coalitions and media;
- Responding to policy developments as an issue area expert;
- Assisting relevant working groups within PAN Europe, ensuring that the implications of international policy development are well-understood across teams in the organisation;
- Bolstering PAN Europe's advocacy before EU institutions and other international venues;
- Providing high quality political reporting and analysis of major events and developments in Europe;
- Designing visit programmes, organising meetings, and providing informative briefings;
- Participating in relevant public events;
- Collaborating with PAN Europe colleagues for joint projects and activities.

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#### Location

This position is based in Brussels.

# **Person Specification**

## **Education and training**

• University degree, ideally at Master's level or higher in environmental science, toxicology, biology, chemistry, or a degree in political science or law.

# **Experience & knowledge**

- Experience in working with networks and coalitions;
- Be familiar with the work of EU institutions, particularly the European Commission, the European Parliament, the European Council and the European Food Safety Authority.

#### **Key competences**

- Fluent in English and preferably other European languages;
- Excellent written and oral communication skills;
- Ability to work independently and be proactive;
- Positive attitude and a commitment to working for the environment;
- Strong motivation and commitment to work for the protection of human health and the environment from pesticides, a good fighting spirit;
- Good social, advocacy and communication skills to translate a complicated technical message into an easy-to-understand concepts using simple well-understood language and to strengthen PAN Europe's network and visibility:
- Well organised with excellent verbal, written communication, and presentation skills.

### What this job opportunity will offer you

- You will learn about policies, science, agriculture, communication, law and democratic aspects of EU institutions in a team of skilled colleagues;
- You will enjoy our flexible working hours, teleworking, et al

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• You will be working with an experienced, multilingual and multicultural team.

## How to apply

Please send us your CV as well as a Cover Letter (in English) clearly explaining how you meet all the essential requirements of this role and address them to **Katerina lordanopoulou** at <a href="mailto:jobs@pan-europe.info">jobs@pan-europe.info</a>.

The deadline is **Wednesday, 22nd November**. Due to the high volume of applications we expect to receive only candidates invited to an interview will receive a reply.

PAN Europe values diversity and inclusion and the benefits this brings. We aim to appoint the most suitable candidate at all times and welcome applications from people from different backgrounds, ethnic origins and gender.